

## New Construction Residential Building Permit Flow Chart

- Residential permit application
- Submit House plan and elevations to be built, (not required for review or doesn't have to be stamped)
- Submit a copy of General Contractor license and liability insurance certificate
- Permit issuance follows when all items above have been submitted and approved
- An approved automatic sprinkler system shall be installed in all areas of all new buildings according to Ordinance #487 (the term building shall include one and two family dwellings and townhouses)
- Electrical permits are issued for the state of Tn. at 101 Court St. through our Water Dept. at City Hall as a courtesy and Ashland City Building and Codes inspectors do not service or inspect for these permits as a State inspector will perform all electrical inspections required
- Footing, foundation, plumbing slab and slab inspections are required and the standard codes adopted are listed under ordinance #508 (2012 IRC)
- plumbing, mechanical, framing and sprinkler rough in inspections are all required as well as an insulation inspection before wall coverings are applied
- we will not schedule a residential building final until required underground water and sewer utility ditches have been inspected and approved by Ashland City Public Works (please call Kevin Lee to schedule at 615-533-6987)
- An approved residential building final inspection to include a sprinkler system flow and alarm test is required before the issuance of a certificate of occupancy

\*\*\* Building inspections and underground utility inspections require a 24 hour notice and will be performed between 8:00 AM and 4:00 PM, Monday- Friday. Call 615-792-6455 to schedule all required inspections. Contact Kevin Lee for underground ditch inspections, 615-533-6987\*\*\*